



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

River Business Services Ltd
Unit F7 The Bloc
38 Springfield Way
Anlaby
Hull
HU10 6RJ

Service user number

5 0 9 9 1 4

FOR RSM2000 re River Bus Services Ltd OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Name(s) of account holder(s)

Two empty lines for account holder name.

Bank/building society account number

Eight empty boxes for account number.

Branch sort code

Six empty boxes for branch sort code.

Name and full postal address of your bank or building society

To: The Manager Bank/building society
Address
Postcode

Instruction to your bank or building society

Please pay RSM2000 re River Bus Services Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with RSM2000 re River Bus Services Ltd and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

Thirteen empty boxes for reference number.

Banks and building societies may not accept Direct Debit Instructions for some types of account
This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit RSM2000 re River Bus Services Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request RSM2000 re River Bus Services Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by RSM2000 re River Bus Services Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when RSM2000 re River Bus Services Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.